



FRIENDS OF ST. FRANCIS SCHOOL

**Last time at Friends...
Minutes of the Meeting Held on
Thursday 21st Sept**



Present – Dawn Smith, Julie Cornford, Becky Mansell, Lindsay Elliott, Clare Strong, Bex Allport, Jodie Jinks, Goergina Edgar, Jo Whitten, Laura Smith, Laura Worden-Fitzpatrick, Leanne Jarratt, Libby Martin, Natalie Clarson, Rachel Grubb Mr Pugh, Miss Hurved

Apologies – Katy Buxton, Josie Harrison, Sarah Campbell. Kate Hall

Welcome to all!! Especially if this was your first meeting!... it really is great to see so many new faces!!! (apologies if I've got any names wrong!) We hope you'll come again!!!! (and you haven't been scared off!!!!)

1. Minutes from last meeting

- Minutes read and approved

2. Schedule of Events and Review

- **Rec Cake Sale** - Josie not here (will give report later)
- **Cake Sale 2016-2017** Last years Year 1 (present Year 2)... congratulations... the class will be asked to nominate a chosen charity to donate their £100 to'
- **Sports Day** Ice Creams well received – thank you Julie for organising... same again next year.
- **Year 6 Panto** – All went well... Year 6 parents appreciated the help from Friends running the bar etc. Need to remember for the future that gates will be open for arrival of helpers as gates only seemed to be open at very beginning of the evening.... If no one in the office to open gate it could be a long wait... (or a nimble climb over – not recommended!!!)
- **Nursery Cake Sale** – Josie has details... will address at next meeting.
- **Year 6 Leavers Party** – to save emergency runs to the supermarket for urgent supplies...we need to have a rough idea of how much drink is drunk! This year's Year 6 will try to keep a note of how much is bought... for future reference. Jodie will be in charge!!! – Party went smoothly Thank You all who volunteered and helped out.
- **Welcome Afternoon - Pizza Party** A great turn out thank you to all Parents/Carers who attended a great success... shame we weren't in the garden. ... Next Year!!!??? thank you all who attended and organised the food and drink....we raised around £42 from donations...
- **Year 6 Cake Sale** - Friday 6th October Julie will organise set up and Becky and Jodie will help out selling and clear up... Sale will take place in the Hall unless super sunny weather, then we'll hold it outside.
Book Swap – this will take place on the same day as Year 6 Cake Sale, Letter will go out asking children to bring in 5 books that they would like to swap. Books will be brought into school on morning of the

6th... boxes will be made available to store the books... books to be collected before the bell goes. Jodie and Becky will co-ordinate the Book Swap. Children will be asked for a donation...

- **QUIZ NIGHT / Christmas Crafty Night**– Decided to swop Quiz Night for Christmas Craft Night on 10th Nov 5-8pm (tbc by Miss Hurved) Buy a table for £10... mince pies/hot choc/mulled wine/tea/coffee to be sold. Becky to organise. Julie will go to Bookers (Shopping please when you're ready please Becky – Julie x) Leanne, Natalie and Laura to run bar. Thank you for volunteering Ladies! Julie & Claire get their Festive Sunglasses on and sell Mince Pies!
- **Used Uniform** - Katy Buxton to report at later date
- **Welcome back Disco 2nd Nov 3:30 – 5pm** Early years will get their glad rags on and strut their stuff at the school disco...older children (Key Stage 2 – Years 3, 4, 5, & 6) will go to movie night with popcorn!!! Friends to sell tickets... Lindsay will send copy of letter for parents with info to Miss H just to check details, and then will go out to whole school. Lindsay sort out snacks. Staff will run the disco. Thank You STF Staff!!! – Disco Lights... see below.
- **Christmas Fayre 7th Dec 5-7pm**
 - Mrs Smith (cook) will be happy to run the kitchen but will need 3 helpers. Hooray! Thank You Mrs Smith!
 - Bex Allport to arrange Year 1 meeting to introduce the Xmas Fayre (Dawn & Becky M will probably try to be there to offer helpful advice!!)
 - Volunteers already!!!! – Lindsay will organise the grotto / Julie & Claire will run Cake Stall / Dawn help in the kitchen
 - Jodie will ask Richard Wilford to comperer!!
- **Summer Fayre 12th May** – Year 5 will be running... to be discussed in the future!
- **Staff Bedtime Stories** – A fundraising idea, get a bedtime story read to them by member of staff, good idea but felt this was very similar to the Kids Night In evening.
- **3. Fundraising Objectives 2017 - 2018**
 - **Cultural Diversity Week!** – still happening money not spent yet!!
 - **Reading Rewards** – As a reward for all the great reading completed in school and at home... classes will be receiving a visit from an author TBC... Friends will fund the visit
 - **Painting Aprons** – early years need 10 aprons and a box to store... thank you. Early year to sort out and invoice Friends
 - **KS1 Reading books....** School says thank you, books much appreciated by all the children... Miss Hurved would love to get more books – £300 was agreed upon.
 - **Professor Mcginty – y3,4,5,6** – cost around £700, Friends agreed to pay.

- **Miss Hurved** – Miss Hurved asked could Friends help with buying an IPAD for the hall and also money towards PADS repair and apps renewal.. about £1000 (IPad for hall) – Friends agreed that we need to keep up to date with IT Equipment and agreed to give £1000 towards Repairs and Renewals.
- **SEN Books** - Mrs Higgins has requested £300 to go towards a set of books which will be used to support SEN learning, Friends gladly agreed to the £300.
- **Sssshhh!!!! Summer Secret!** – Too secret to write on here... but Friends have agreed to give £1500 towards what will be a definite Summer Surprise which the children will all benefit from and Love!!!
- **World Space Week** – workshop for whole school £700 - agreed
- **Disco Lights** Friends to buy disco lights so school can start running own discos. Miss H will look into the lights.

4. New Committee Selection

Chair – Becky nominated by dawn. Seconded Julie & Jodie !
 Vice Chair – Becky nominated Jodie. Seconded by Julie
 Secretary – Claire volunteered. Thank You Claire!!!!
 Disco Co-ordinator - Lindsay to stay in position
 100 club – Jodie to stay in position
 Used Uniform – Katy Buxton to stay in position

Head teachers Report – Mrs Cowlard to send to Friends and Dawn to circulate
 Dawn – end of year report see attached.

On Behalf of The Friends Of St Francis - **THANK YOU** Dawn for all your hard work over the last couple of years. You have gone above and beyond your duty and the school has greatly benefited from your leadership and guidance. Thank You Again! x

5. Treasurer's report

attached sheet from Josie to follow

6. AOB

- Meeting Times –
- It has been requested could we discuss the timings of meetings as it is felt that the present days and times can be a little awkward for Parents (who want to get involved with Friends) to get to.
- There was much discussion about the pros and cons about moving the times, later meetings would mean no school representative. Although we call ourselves The Friends of St Francis we are in fact a Parent, Teacher Association and to have meetings without the Teacher would seem disadvantageous. Communication between Parents and Teachers is paramount, to hold a meeting with t=out the school representative, would mean a big part of the following

meeting will be taken up with bringing the school up to speed. A good majority of meetings are querying and liaising with the school, to not have the opportunity to discuss with the school at meetings would make the meeting moot.

- Although we sympathise with parents who cannot make it to meetings, we want Parents to know that to get involved with Friends it really isn't necessary to come to meetings. Please get involved by
 - ❖ signing up to CLASSLIST (let your class representative know – more on that below!!!) where you will be contacted with all Friends “goings on”
 - ❖ The School and Friends Newsletter (available in paper form and on the school website) has regular information about events and help needed.
 - ❖ Make Yourself known to Friends Class Rep and sign up to Year Grp Friends WhatsApp group to be kept in the loop.

- Following on from this discussion it was decided we need to have Friends Class Reps...It was agreed for each class to have a rep from Friends. The Rep will create a “WhatsApp Group”...
- Class Reps to give short version of meetings (good luck with that!!!) and post when events are happening and ask for help!! Basically keep everyone in the loop!

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- THUS... Class Reps
 - Year 6 – Julie Cornford
 - Year 5 – Bex Allport
 - Year 4 – Dawn Smith
 - Year 3 – Jodie Jinks
 - Year 2 – Katy Buxton
 - Year 1 – Laura Smith
 - Rec – Lindsay Elliott
 - Nursery – Rachel Grubb

- Bookers Membership... Julie to change the main contact from Julie Cornford to Becky Mansell as Julie will not be here forever!!!!

Meeting finished at 7.45pm
(sorry it was a lengthy one! AGM and all that ... it's not usually that long!!!!)

Thank you all for attending!

NEXT MEETING 9TH NOVEMBER 6PM AT THE HUB